



ATTACHMENT 7: SUBCONTRACTOR INVOICING REPORTING REQUIREMENTS

Firm Fixed Price (FFP) Reporting Requirements:

1. The Seller shall submit the requirements outlined in this Attachment 9 on a Firm-Fixed Price (FFP) basis. Upon completion and Bell's acceptance, the Seller shall invoice in accordance with the payment schedule set forth in Attachment 6 - "Milestone & Payment Schedule". The Seller's invoices shall not include profit or fee. Each invoice shall list the following:
 - a. Total Cost
 - b. Deduct Seller's Cost-Share
 - c. Bell's Payment Due

2. Travel must be invoiced as a separate invoice or invoice line item. Travel may only be invoiced after travel is approved and completed. In addition to the information required above, invoices for travel must provide the following:
 - a. Departure Point
 - b. Destination
 - c. Number of people
 - d. Number of days and nights
 - e. Purpose of the trip

3. All Seller invoices and information submitted must be signed and approved by an authorized official of the Seller to document that the invoiced amounts are accurate, and that Seller has records for all amounts for which payment is being invoiced to Bell, including but not limited to the Timesheets which are available upon request for review by the U.S. Government.

4. Bell will notify Seller of any dispute with respect to an invoice in writing. The Parties will attempt to resolve any dispute with respect to an invoice in accordance with the Disputes clause outlined in **Overriding Agreement to Bell Standard Purchase Order Terms and Conditions 7853 56249 Revision 03/11 and FAR/DFARS Flow-Downs 7853 56249 Revision 03/20**. Should Bell overpay an invoice, Seller will return the overpayment to Bell within fifteen (15) days after receipt of the overpayment.